



Grand Valley Woodcarvers

Constitution – as amended July 2, 2010

ARTICLES:

I. NAME

The name of the organization shall be the “Grand Valley Woodcarvers”, hereafter referred to as GVW.

II. MEMBERSHIP

Membership is open to any individual, eighteen years of age or over, and/or organizations interested in woodcarving, upon payment of the required fees.

III. STATUS

GVW is a non profit organization. Any revenues or other assets acquired by GVW shall be used to promote its aims and objectives.

IV. AIMS AND OBJECTIVES

1. To develop a high standard of artistry and craftsmanship in woodcarving.
2. To promote an interest in, and an appreciation of the art of woodcarving.
3. To organize meetings and workshops through which members can expand their carving skills and interests.
4. To promote the forum for the sharing of skills, techniques and information among members and other interested persons.
5. To promote conservation of wildlife.

BY LAWS:

I. BOARD OF DIRECTORS

The affairs of GVW will be managed by a Board of Directors, which shall be comprised of the following officers;

President
Past President
Treasurer
VP Show Chairman
Assistant VP Show Chairman
Secretary
Librarian
5 Members at Large

The Past President shall serve as an Ex Officio member of the Board for a two-year term.

II. ANNUAL MEETING

Annual meetings shall normally be held in April of each year for the purpose of:

1. Electing officers of GVW for the succeeding term
2. Approving financial statements
3. Considering such other business as may be properly brought before that meeting.

III. ELECTIONS

1. Board members (other than the Past President) shall be elected at the Annual Meeting, for a term of two years.
2. A Nominating Committee comprising of the Past President (who will act as chairman), the Treasurer and Secretary shall prepare a slate of nominees, to be distributed to the members on the website and/or via email (and, if a member does not have access to the internet, by mail) at least one month in advance of the Annual meeting.
3. Each other nomination shall be supported by two members, plus the consent of the nominee to serve.
4. If more than one member has been nominated for an office, and election will be held at the Annual meeting, and decide by a simple majority of voters.
5. Elected Officers will hold office for a two-year term. In the event of a vacancy a successor will be appointed by the Board of Directors, for the remainder of the term.
6. If an executive member is unable to attend to his/her duties to the satisfaction of the remainder of the Board, then the Board can remove him/her from the office.

IV. DUTIES OF OFFICERS

1. President shall:

- a. Set up agendas for and preside at all:
 - Board Meeting
 - General Meetings
 - Annual Meetings
- b. Participate as an Ex Officio member of all committees
- c. Ensure that the activities of GVW are carried out in a business-like and efficient manner.
- d. Be one of the signing officers of GVW
- e. Request each officer to prepare an annual budget, for the coming year, for review by the Board.
- f. Have no vote except in the case of a tie.

2. Past President shall:

- a. Chair the Nominating Committee
- b. Be available to furnish advice to the Board members.
- c. Undertake any special assignments as agreed to.

- 3. Treasurer shall:**
 - a. Manage all monies and keep accurate records of the Club's finances
 - b. Present the Financial Status of the Club at each monthly meeting
 - c. Prepare the Annual Financial Statement and assist in the preparation of Budgets.
 - d. Arrange and maintain Banking Accounts
 - e. Be one of the signing officers of GVW
 - f. Collect yearly membership fees (assisted by Secretary)

- 4. VP Show Chairman shall:**
 - a. Exercise all the powers and perform the duties of the President in the absence of the President.
 - b. Be in charge of Shows, which includes coordinating and organizing all Club Shows and all interclub shows and competitions. He shall form sub-committees as required to help.

- 5. Assistant VP Show Chairman shall:**
 - a. Assist VP Chairman as requested and required.

- 6. Secretary shall:**
 - a. Record and distribute the minutes of all Board Meetings, General Meetings and Annual Meetings.
 - b. Be in charge of all Club correspondence and papers.
 - c. Prepare an Annual Report to the membership.
 - d. Be one of the signing officers of GVW
 - e. Assist the Treasurer in collection of yearly membership fees
 - f. Keep an accurate up-to-date record of members

- 7. Librarian shall:**
 - a. Catalogue new materials into resource data base and prepare new materials with sign out cards/envelopes
 - b. open and close library at each meeting
 - c. tidy and organize library
 - d. Remind borrowers with resources out for more than 6 months
 - e. Purchase new resources upon the recommendation of executive/members, up to a limit approved by the Board of Directors.

- 8. Members at Large shall:**
 - a. Members at Large shall serve on the Executive and shall assist the Directorate in carrying out its mandate.

V. BOARD OF DIRECTORS

1. The directors shall meet at the call of the President, or any two other directors.
2. A quorum for a meeting of the Board shall be four directors
3. Cheques require two signatures and may be signed by the Treasurer, and either the President, a Vice President or the Secretary.
4. Legal documents require two signatures and must be signed by the Secretary, and either the President, a Vice President or the Treasurer.
5. The Board shall set the annual membership fee schedule
6. The Board can purchase, lease, solicit, hold, manage, sell or convert any property & rights, up to the value of \$300.00 without the consent of the general membership.

VI. MEETINGS

1. Meeting dates shall be established by the Board.
2. The date of the Annual Meeting shall normally be in April, but may be no later than three months after the end of the fiscal year.
3. Notice of the Annual Meeting must be conveyed to each member (by email and/or on the website) at least three weeks prior to the date of the Annual Meeting.
4. A quorum shall consist of 2/3 of the members present at a meeting.
5. A member in good standing is permitted one vote regarding matters presented for decision by vote.

VII. FISCAL YEAR

1. The fiscal year shall be from the 1st of March till the 28th of February.

VIII. AMENDMENTS

1. The Articles of the Constitution and By Laws may be amended at a General Meeting; or by voting on line via email.
2. Proposed amendments will be emailed and/or posted on the website at least two weeks prior to the voting date.
3. Ratification of amendments must be by at least two thirds of the members present at a properly called meeting; or by two thirds of the members if voted on by email.

IX. AUDIT

1. The book of Accounts of GVW shall be audited annually after the close of each fiscal year.
2. The Board shall appoint a committee of three to perform the audit.
3. The appointment of the three auditors shall be approved by the general membership at the January General Meeting.

X. LIABILITY

1. No director or officer shall be held liable for loss, damage or misfortune which may occur in the execution of his/her duties, or for the acts, neglect or default of any other director or officer, unless such acts, neglect or default shall be caused by his/her own willful neglect, default or dishonesty.

XI. DISSOLUTION

1. In the event of the dissolution of GVW, all of its remaining assets, after payment of liabilities, shall be distributed to a charitable organization(s).
2. A Special Meeting of the general membership shall be called to decide on the distribution of such assets.
3. Notice of this Special Meeting must be given at least four weeks in advance of the date of the meeting.

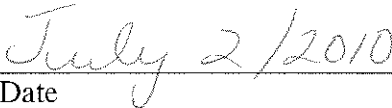
RATIFICATION

The amended Constitution of GVW has been ratified and adopted by the membership.

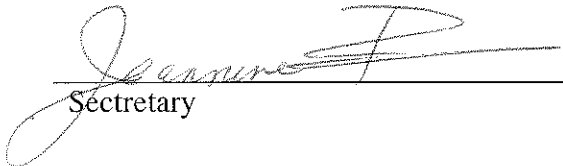
Signed:



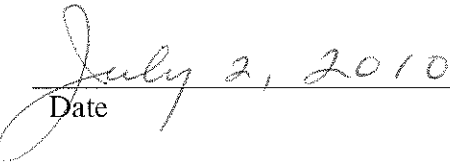
President



Date



Secretary



Date